

**THE STATE OF TEXAS**

**COUNTY OF COKE**

On this, the 22<sup>nd</sup> day of December, 2025, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee, with the following offices of said Court being present and in attendance, to-wit:

Hal Spain  
Henry Chisholm  
Kizzie Waggonner  
Danny Webb

County Judge  
Commissioner, Pct. #2  
Commissioner, Pct. #3  
Commissioner, Pct. #4

and Carolla Orcutt, Clerk, when the following proceedings were had, to-wit;

The meeting opened with the pledge to the flag and prayer was offered by Judge Spain.

Judge Spain announced the presence of a quorum with all members of the court present with the exception of Commissioner Robertson.

**CONSENT AGENDA**

Commissioner Chisholm moved to approve the Consent Agenda as presented, which includes the minutes from December 8<sup>th</sup>, the Tax Assessor's Report, District/County Clerk Report, Trapper's Report, the payment of bills, and accepting donations for the Coke County Senior Centers. The motion was seconded by Commissioner Waggonner. Motion carried. See attachments.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE  
COUNTY**

Commissioner Chisholm moved to approve the extension of the Wildfire Disaster Declaration for Coke County through January 12<sup>th</sup>, 2026. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE BURN  
BAN**

No action taken. Burn Ban remains on.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING REVISIONS  
IN THE COKE COUNTY PURCHASING AND PROCUREMENT POLICY**

Commissioner Chisholm moved to approve the revisions in the Coke County Purchasing and Procurement Policy. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
SELECTION OF GENERAL CONTRACTOR AND APPROVAL/DENIAL OF  
BID FOR SHERIFF'S OFFICE RENOVATION; AUTHORIZING COUNTY  
JUDGE AS THE OFFICIAL SIGNATORY FOR THE CONTRACT**

Commissioner Chisholm made the motion to approve selecting the general contractor and approve the bid for the Sheriff's office renovation. Judge Spain seconded the motion. The motion was denied with Commissioner Chisholm and Judge Spain for and Commissioner Waggonner and Commissioner Webb against.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
THE APPROVAL/DENIAL OF THE ROAD USE AGREEMENT (RUA) WITH  
GOAT WIND LLC WITH RESOLUTION**

Commissioner Waggonner moved to approve the Road Use Agreement (RUA) with Goat Wind LLC with resolution. The motion was seconded by Commissioner Chisholm. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL OF PROMOTION OF KENNETH EUDY AND AN INCREASE IN  
PAY UTILIZING SB22 FUNDING**

Commissioner Chisholm moved to approve the promotion of Kenneth Eudy and an increase in pay utilizing SB22 funding. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
THE APPROVAL/DENIAL OF PURCHASE OF A DISHWASHER AND A  
STEAMER TABLE FOR THE BRONTE SENIOR CENTER**

Commissioner Chisholm moved to approve the purchase of a dishwasher and steamer table for the Bronte Senior Center. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
THE APPROVAL OF THE ANNUAL CYBERSECURITY COURSE  
TRAINING WITH TAC FOR 2026**

Commissioner Chisholm moved to approve the Annual Cybersecurity Course Training with TAC for 2026. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
ADDING RADAR TO A PATROL VEHICLE**

Commissioner Waggonner moved to approve the addition of radar to a patrol vehicle paid out of the Sheriff's Office budget. The motion was seconded by Commissioner Chisholm. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION  
APPROVAL/DENIAL OF A JOINT PRIMARY ELECTION SERVICES  
CONTRACT WITH THE COUNTY ELECTIONS OFFICER STATE OF  
TEXAS, COUNTY OF COKE, DEMOCRATIC CHAIR**

Judge Spain moved to approve the Joint Primary Election Services Contract with the County Elections Officer State of Texas, County of Coke, Democratic Chair. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL OF AN AMAZON BUSINESS PRIME MEMBERSHIP FOR  
COUNTY PURCHASES**

Commissioner Waggonner moved to approve an Amazon Business Prime account for county purchases. The motion was seconded by Commissioner Webb. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL FOR SALE OF TRUST PROPERTY PARCEL 8206 IN  
ROBERT LEE**

Judge Spain moved to approve the sale of Trust Property Parcel 8206 in Robert Lee. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
ADDING CAROLLA ORCUTT TO THE COMDATA ACCOUNT AND OTHER  
CHANGES TO THE ACCOUNT**

Commissioner Chisholm moved to approve adding Carolla Orcutt to the Comdata Account as well as the removal of individuals that are no longer employed with Coke County and the addition of Stephanie Samaniego and Sarah King as authorized users. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL OF COKE COUNTY HOLIDAYS 2026-2027**

Commissioner Chisholm moved to approve Coke County Holidays as presented. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL OF A QUOTE FROM ONSOLVE FOR COKE  
COUNTY CODE RED**

Judge Spain moved to deny the quote from ONSOLVE for Coke County Code Red. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL OF SALVAGE ITEMS FROM THE AUDITOR'S  
OFFICE (ASE METAL CABINET, WINDOWS 7 HP LAPTOP – SERIAL #  
CNF015BYZX MODEL # 671-449WM)**

Commissioner Waggonner moved to approve the salvage items from the Auditors office (ASE metal cabinet, Windows 7 HP Laptop – serial # CNF015BYZX model # 671-449WM). The motion was seconded by Commissioner Chisholm. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION  
OF THE COKE COUNTY DECLARATION OF LOCAL DISASTER FOR PUBLIC  
HEALTH AND SAFETY EMERGENCY**

Commissioner Chisholm moved to approve the extension of the Coke County Declaration of Local Disaster for Public Health and Safety Emergency through January 12<sup>th</sup>, 2026. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
ACCEPTING RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW  
HIRES, ETC.**

Judge Spain moved to approve the hiring of Logan Bailey as a Temporary Employee for Precinct 1 and 3. The motion was seconded by Commissioner Chisholm. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
BUDGET AMENDMENTS AND LINE-ITEM ADJUSTMENTS**

None presented.

## REPORTS

Judge Spain reported that the State of Texas Water Management Board has grants available to apply for and that he has brought that to the attention of both City Mayors. He also reports that Tire Recycling has been approved for April 2027.

The Commissioners discussed a sponsorship opportunity with The Coke County Livestock Show Association.

Judge Spain reported that the Food Distribution will take place Tuesday December 23<sup>rd</sup> at 10:00 a.m. in Robert Lee with plenty of volunteers to assist.

Further discussion was had among the Court regarding the Sheriff's Office renovation and approval/denial will be added to the agenda for the upcoming Special Meeting of the Commissioner's Court taking place on Tuesday, December 30<sup>th</sup>.

Dora Samaniego requested that the Courthouse staff be asked to properly dispose of food and beverage trash.

Judge Spain adjourned the meeting at 11:02 a.m.

As per HB 2931, Section 4:

**I, Carolla Orcutt, County Clerk of Coke County, Texas, do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on December 22<sup>nd</sup>, 2025.**

**I hereby set my hand and seal to this record, December 23<sup>rd</sup>, 2025.**

*C. Orcutt*

Carolla Orcutt, County Clerk and  
Ex-Officio Clerk of Commissioners' Court

Hal Spain, County Judge

